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OFF-SITE CATERING SERVICES CONTRACT

CATERING: From the most intimate gathering to the grandest affair, we work closely with you to customize your event to help you create a lasting memory of the perfect party. We provide full service catering, and will supply or arrange for all the necessary elements you need to make your event a complete success. We've been in business for eighteen years in Sedona by providing award winning cuisine and exemplary service. The passion for what we do is what makes the difference.

MENU SELECTION: We are happy to work with you to customize your menu selections. We require that the menu is finalized no later than one week prior to your event.

BILLING: Your final bill will consist of the food and beverage charges plus a 20% facilitation fee to cover Chef services, coordination, delivery, set-up and kitchen labor. You will also be billed for the service labor provided plus a sales tax of 7.35% on all food and beverages. We will provide you with an estimate of the total cost prior to your event.

COORDINATION: If you would like us to coordinate any rentals, entertainment or other outside services there will be coordination fee quoted prior to engagement. Any rentals, entertainment or other outside services arranged by client are entirely the clients' responsibility.

GUARANTEE: A guaranteed final count is required two business days in advance of your event. If no guarantee is received, you will be charged for the number of guests originally contracted when the reservation was made or for the number of guests in attendance, whichever is greater.

DEPOSIT & CONFIRMATION: A deposit of \$25 per person is required to secure a booking. A booking is confirmed when a signed contract that provides all the important details for the event, such as time, menu and pricing have been mutually agreed. We suggest you make your deposit as soon as possible in order to avoid losing your choice of date. This deposit will be applied to your final bill. The deposit is non-refundable if you cancel the booking within five working days of the event. All cancellations must be made in writing and with Management.

PAYMENT: We accept payment by Visa, MasterCard, American Express, Discover, cash or local check (Yavapai County). A 1% discount will be applied for cash payments. If payment for the event is to be made with separate checks, we request that the number of checks be kept to a minimum of one check per table unless otherwise agreed. Balance is due at the conclusion of your event. We will use the credit card on file your final charges unless other arrangements are made. Your deposit will be applied.

Cucina Rustica

EVENT DETAILS:

Event Name: _____

Event Date: _____ Time: _____ Guests Attending: _____

Location: _____

Catering Fee: \$ _____

Menu Selection: (If more details are needed, please use the back of this page.) _____

CUSTOMER INFORMATION:

Customer: _____

Address: _____

City: _____ State _____ Zip _____ Country _____

Email Address _____

Deposit \$ _____ Cash, Check or Charge: _____

Credit Card # _____ Exp ____/____ Sec. Code _____

Name On Card _____ Phone _____

The above credit card will be used for your final payment unless other payment arrangements have been made.

I, (Authorized Signature) _____ agree to the terms of this agreement.

Date _____

Cucina Rustica (Authorized Representative) _____ agree to the terms of this agreement.

Date _____

Final Payment Date: _____/_____/2013

Taken by _____

Cucina Rústica

Thank you for your business. In Food We Trust!